

MEETING MINUTES
Regular Meeting of Date September 22nd, 2021

1) Call to Order

The regular meeting of the Airport Advisory Commission of the City of Hollister was called to order by Executive Secretary Adam Bocanegra on September 22nd, 2021 at 6:00 p.m. in the City Council Chambers at City Hall, 375 Fifth Street, Hollister, California.

2) Pledge of Allegiance

Recited.

3) Roll Call: Roll was answered as follows:

Present: Chairman Jay Pankowski, Vice Chair Renee Wells, Commissioners Eric Martin, Fred Meyer and Mark Starritt and Executive Secretary Adam Bocanegra.

4) Verification of Agenda Posting

The Agenda for the Airport Advisory Commission of the City of Hollister Regular meeting of September 22nd, 2021 was posted on the bulletin board at City Hall on September 15th at 10:00am per government code 549546.0

5) Consent

It was moved by Vice Chair Renee Wells and seconded by Chairman Jay Pankowski to approve the minutes of the Airport Advisory Commission meeting of September 22nd, 2021. Motion carried 5-0.

6) Public Input

7) Reports

a) Sign Update

Secretary Bocanegra stated that there was an agreement with the vendor that was approved by Cheryl Mullen. Mrs. Wells expressed she was disappointed the agreement was approved without the Airport Commission. The fee for the business signs still has not been established. Toni stated that she has asked the sign vendor for a copy of the signed agreement but he still has not provided one. Adam also said the directory sign can be done but would need to go to planning for approval.

b) Open House/ 110th Anniversary fly in

Commissioner Martin suggested the Fly In should be on different weekend of any other surrounding airport events. Mrs. Warner shared the City is looking into doing the City's 150th anniversary sometime in August with fireworks, and there are not any plans for fireworks for 4th of July at the Airport. Also, the air show staff is made up of only the four airport employees. Commissioner Meyer said putting on an air show is enormous amount of work for the Airport staff.

- c) Cal Fire Update
Cal Fire was not able to record a landing and departure of the fire hawk. Commissioner Meyer suggested to contact Anna Cabellero, for funding to move Cal Fire to the westside. Toni said City Manager, Brett Miller, is currently working with Cal Fire to either move to the westside or amend the lease.
- d) Rubino/ Enz Hangar update
Adam said Rubino's hangar is still in progress and they are working on the storm water. Enz's hangar is still vacant.
- e) Airport Manager
The job description was passed by the City Council on September 7th but human resources has not posted it.

8) Old Business

None

9) New Business

10) Items for Next Agenda

- a) Sign Update from Vendor
- b) Open House/ Fly-In 110th Anniversary
- c) Cal-Fire Fire Hawk Update
- d) Cal Fire Ground Lease
- e) Rubino/ Enz Hangar Status
- f) Airport Manager
- g) Airport Maintenance
- h) NBAA Overview
- i) Through The Fence Arrangement
- j) Removal of Old Building
- k) Master Plan

11) Next Meeting Date: Special meeting in December TBD

12) Adjournment

There being no further business to come before the Airport Advisory Commission, Commissioner Martin moved the meeting be adjourned and seconded by Starritt. The motion was passed 5-0.

Respectfully Submitted,

Adam Bocanegra, Executive Secretary